

**Maine Township Town Hall
1700 Ballard Road Park Ridge, IL 60068**

Tuesday, May 23, 2023
**Township Board Meeting
AGENDA**

This meeting will be conducted in person. The meeting will also be audio or video recorded and made available to the public, as provided by law.

7:10 pm - Call Regular Meeting to Order

Pledge of Allegiance

Roll Call

Discussion and Potential Action on the Following Items:

1. Approval of Minutes of April 25, 2023 Board Meeting
2. Approval of General Assistance Expenditures
3. Approval of Road District Expenditures
4. Approval of General Town Fund Expenditures
5. Public Participation
6. Old Business

Smoke Detector Installation proceeding in township

Explosion Site – Court appearance and letter to County Board

Discussion and Vote on amended Facility Event Space License Agreement
(tabled from April meeting)

7. New Business

Food Pantry Garden/ New Native Prairie Garden Initiative with Maine East

Discussion of Capital Projects Planning

- | | | | |
|-----------|--------------|------------------------|--|
| 8. Events | Recent | May 13 | Electronics Recycling and Shredding |
| | | May 18 | 90 th Birthday Celebration |
| | Future | May 29 – | 10 am Park Ridge Memorial Day Parade |
| | | May 29 | 11 am Des Plaines Memorial Day Celebration |
| | | June 7 | 7 pm Neighborhood Watch |
| | | June 9-10 | Dumpster Days |
| | | June 16-17 | Taste of Des Plaines |
| | | July 4 | 8:45 am Niles Parade |
| | | July 4 | 10ish Des Plaines Parade |
| | | July 13 -15 | Taste of Park Ridge |
| | | August 1 | National Night Out |
| | | September 9 | Garage Sale |
| | September 30 | International Festival | |

9. Officials' Reports



ADMINISTRATOR'S REPORT

Date: May, 2023

To: Elected Officials

From: Dayna Berman, Administrator

We had our first committee meeting for International Day which will be in September of this year. Discussed were ideas/concepts for the types of food, countries represented, entertainment, sponsorship, etc

GA Director Kathy Sabbini, HR Generalist Ruba Al Ayad and I have begun interviewing candidates for the open caseworker position in the GA department. A job ad was posted on several job listing sites and the three of us have been reviewing resumes as they are submitted.

I attended a meeting with Supervisor Dimond, Maintenance Director Mike Samaan, Code Enforcement Officer Nader Ghazaleh and Assistant to the Supervisor Alicia Brzezinski to discuss the Dumpster Days event to be held in June. We are working with Flood Brothers to work out the details of how many dumpsters we would be required and on what particular streets they would be located in the unincorporated areas. This will be held over a 3 or 4 day period. We will also be providing a dumpster in our parking lot for residents to drop off refuse.

Catherine Sbarra from National Group Health Alliance held an Open Enrollment on May 8th. She held two separate benefit informational meetings for staff and board. She covered material including health, dental, vision and life insurance.

Our building will be receiving some TLC over the next couple months both inside and outside. We will be doing our yearly planting around the building with a variety of plants and flowers and using perennials which we hope will bloom every year. Inside the building, we will be painting several of the offices as well as the GA area which hasn't been painted in many years and is in need a new coat of color.

Lastly, I have been handling personnel issues and other employee matters.

MAINE TOWNSHIP GENERAL TOWN FUND

	of the year remaining	MAR	APR	YTD INCOME	BUDGET	BALANCE	% Collected
REVENUE							
Property Tax		\$879,901.75	\$952,599.03	\$1,832,500.78	\$3,500,000.00	\$1,667,499.22	52%
Interest Income		\$1,591.00	\$2,455.51	\$4,046.51	\$3,000.00	-\$1,046.51	135%
MaineStay Fees		\$1,551.00	\$3,645.00	\$5,196.00	\$30,000.00	\$24,804.00	17%
Yard Stickers and Rebates		\$40.00	\$433.55	\$473.55	\$13,000.00	\$12,526.45	4%
Postage		\$383.50	\$547.90	\$931.40	\$2,000.00	\$1,068.60	47%
Food Pantry Cash Donations		\$1,312.40	\$7,534.10	\$8,846.50	\$60,000.00	\$51,153.50	15%
Passport Fees		\$4,390.00	\$5,229.50	\$9,619.50	\$60,000.00	\$50,380.50	16%
Transportation Fees		\$15.00	\$0.00	\$15.00	\$200.00	\$185.00	8%
Prsnl Prop Replacement Tax		\$19,581.33	\$31,109.02	\$50,690.35	\$200,000.00	\$149,309.65	25%
Other Income		\$41,543.00	\$2,270.00	\$43,813.00	\$25,000.00	-\$18,813.00	175%
Hunting/Fishing License		\$81.25	\$126.00	\$207.25	\$1,000.00	\$792.75	21%
Sale of Capital Assests		\$0.00	\$19,443.35	\$0.00	\$0.00	\$0.00	#DIV/0!
MaineStreamers		\$32,964.00	\$25,050.68	\$58,014.68	\$0.00	-\$58,014.68	#DIV/0!
TOTAL REVENUES		\$950,390.23	\$1,025,392.96	\$1,956,339.84	\$3,894,200.00	\$1,937,860.16	50%

MAINE TOWNSHIP GENERAL TOWN FUND

EXPENSES							
ADMINISTRATION							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Salaries/Gross Pay Account	\$70,140.20	\$47,929.57	\$118,069.77	\$614,250.00	\$496,180.23	81%
	Salaries/Elected Officials	\$13,459.18	\$10,574.56	\$24,033.74	\$147,800.00	\$123,766.26	84%
	IDES	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$6,339.86	\$4,421.95	\$10,761.81	\$59,000.00	\$48,238.19	82%
	IMRF	\$4,173.15	\$2,891.73	\$7,064.88	\$43,000.00	\$35,935.12	84%
	Administrative Div. Health Ins.	\$21,774.31	\$44,891.36	\$66,665.67	\$315,000.00	\$248,334.33	79%
	Life Insurance	\$94.88	\$189.76	\$284.64	\$1,300.00	\$1,015.36	78%
	Dental Insurance	\$451.33	\$1,354.16	\$1,805.49	\$6,500.00	\$4,694.51	72%
	Accounting Services	\$4,372.38	\$1,126.23	\$5,498.61	\$63,000.00	\$57,501.39	91%
	Audit Services	\$0.00	\$0.00	\$0.00	\$16,000.00	\$16,000.00	100%
	Building & Grounds Maint	\$261.07	\$474.97	\$736.04	\$27,000.00	\$26,263.96	97%
	Community Info-Support	\$2,850.00	\$2,850.00	\$5,700.00	\$40,000.00	\$34,300.00	86%
	Conferences Meetings	\$75.00	\$160.85	\$235.85	\$2,000.00	\$1,764.15	88%
	Special Programs	\$37.00	\$47.98	\$84.98	\$1,000.00	\$915.02	92%
	Dues Subscriptions	\$85.85	\$2,175.00	\$2,260.85	\$4,000.00	\$1,739.15	43%
	Equipment Leasing Maint	\$0.00	\$1,314.15	\$1,314.15	\$16,000.00	\$14,685.85	92%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$0.00	\$65,000.00	\$65,000.00	100%
	Website>Email Host	\$0.00	\$3,500.00	\$3,500.00	\$17,000.00	\$13,500.00	79%
	Print Management	\$107.80	\$0.00	\$107.80	\$2,000.00	\$1,892.20	95%
	Computer Tech Support	\$359.60	\$0.00	\$359.60	\$5,000.00	\$4,640.40	93%
	Legal Services	\$2,863.00	\$2,697.25	\$5,560.25	\$50,000.00	\$44,439.75	89%
	Mileage-Travel-Lodging Exp	\$13.75	\$0.00	\$13.75	\$1,500.00	\$1,486.25	99%
	Police Protection	\$4,000.00	\$0.00	\$4,000.00	\$50,400.00	\$46,400.00	92%
	Plan Commission	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Postage	\$13,164.05	\$270.17	\$13,434.22	\$50,000.00	\$36,565.78	73%
	Printing Publishing	\$414.04	\$12,262.62	\$12,676.66	\$56,100.00	\$43,423.34	77%
	Food Pantry	\$1,712.70	\$3,193.41	\$4,906.11	\$60,000.00	\$55,093.89	92%
	Code Enforcement Expense	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Maine Township Rec. Connection	\$1,454.82	\$3,582.14	\$5,036.96	\$30,000.00	\$24,963.04	83%
	Telecommunications	\$2,695.95	\$2,603.48	\$5,299.43	\$38,000.00	\$32,700.57	86%
	Staff Training	\$105.00	\$0.00	\$105.00	\$1,000.00	\$895.00	90%
	Transportation/Mainelines	\$70.00	\$315.00	\$385.00	\$5,000.00	\$4,615.00	92%
	Utilities	\$2,671.59	\$2,157.07	\$4,828.66	\$30,000.00	\$25,171.34	84%
	Miscellaneous (Administr)	\$37.19	\$0.00	\$37.19	\$300.00	\$262.81	88%
	Neighborhood Watch	\$0.00	\$49.99	\$49.99	\$3,500.00	\$3,450.01	99%
	Office Supplies/Sm. Equipment	\$1,267.59	\$89.99	\$1,357.58	\$21,300.00	\$19,942.42	94%
	Operating Supplies Maint	\$1,789.45	\$210.15	\$1,999.60	\$10,000.00	\$8,000.40	80%
	Vehicle Expense	\$0.00	\$190.30	\$190.30	\$2,800.00	\$2,609.70	93%
	Building	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
	Project Clean-up/Waste Hauler	\$324.40	\$97.32	\$421.72	\$12,000.00	\$11,578.28	96%
	Capital Fund	\$0.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00	100%
	Contingency	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	100%
	Total	\$157,165.14	\$151,621.16	\$308,786.30	\$2,072,253.00	\$1,713,466.70	83%

MAINE TOWNSHIP GENERAL TOWN FUND

ASSESSOR							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Assessor Division Salary	\$27,968.87	\$18,203.17	\$46,172.04	\$234,026.00	\$187,853.96	80%
	Assessor Division SS	\$2,013.53	\$1,292.24	\$3,305.77	\$17,903.00	\$14,597.23	82%
	Assessor Division IMRF	\$1,568.42	\$1,065.26	\$2,633.68	\$13,870.00	\$11,236.32	81%
	Health Insurance	\$9,186.53	\$18,856.58	\$28,043.11	\$115,920.00	\$87,876.89	76%
	Dental Insurance	\$124.07	\$372.26	\$496.33	\$3,000.00	\$2,503.67	83%
	Life Insurance	\$17.79	\$35.58	\$53.37	\$300.00	\$246.63	82%
	Conferences Meetings	\$775.00	\$0.00	\$775.00	\$1,100.00	\$325.00	30%
	Cook Cty Assessor Tie-in	\$0.00	\$0.00	\$0.00	\$1,025.00	\$1,025.00	100%
	Dues-Subscriptions	\$350.00	\$0.00	\$350.00	\$500.00	\$150.00	30%
	Equipment Leasing-Maint	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging Exp	\$34.68	\$821.74	\$856.42	\$1,800.00	\$943.58	52%
	Postage	\$252.48	\$30.07	\$282.55	\$1,200.00	\$917.45	76%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Sidwell Maps	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	100%
	Miscellaneous	\$30.00	\$0.00	\$30.00	\$1,200.00	\$1,170.00	98%
	Office Supplies/Sm Equipment	\$422.73	\$0.00	\$422.73	\$3,500.00	\$3,077.27	88%
	Total	\$42,744.10	\$40,676.90	\$83,421.00	\$397,195.00	\$313,774.00	79%

MAINE TOWNSHIP GENERAL TOWN FUND

MAINESTAY							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	MaineStay Salary	\$32,103.45	\$21,986.32	\$54,089.77	\$330,750.00	\$276,660.23	84%
	Social Security	\$2,406.45	\$1,637.76	\$4,044.21	\$26,000.00	\$21,955.79	84%
	IMRF	\$2,285.77	\$1,565.42	\$3,851.19	\$23,000.00	\$19,148.81	83%
	Administrative Div. Health Ins.	\$6,127.59	\$12,577.70	\$18,705.29	\$140,700.00	\$121,994.71	87%
	Life Ins.	\$29.65	\$59.30	\$88.95	\$350.00	\$261.05	75%
	Dental Ins.	\$138.81	\$274.14	\$412.95	\$1,700.00	\$1,287.05	76%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$1,100.00	\$1,100.00	100%
	Consultation/Staff Training	\$286.00	\$0.00	\$286.00	\$250.00	-\$36.00	-14%
	Special Programs	\$1,244.85	\$151.45	\$1,396.30	\$13,000.00	\$11,603.70	89%
	Dues-Subscriptions/Licensures	\$371.56	\$591.64	\$963.20	\$3,700.00	\$2,736.80	74%
	Print Management	\$107.80	\$107.80	\$215.60	\$1,700.00	\$1,484.40	87%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Computer Tech Support	\$359.60	\$359.60	\$719.20	\$4,500.00	\$3,780.80	84%
	Mileage-Travel-Lodging Exp	\$81.91	\$0.00	\$81.91	\$500.00	\$418.09	84%
	Postage	\$4.92	\$5.40	\$10.32	\$100.00	\$89.68	90%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	100%
	Community Education	\$26.80	\$0.00	\$26.80	\$50.00	\$23.20	46%
	Training Manual & Books	\$16.95	\$0.00	\$16.95	\$250.00	\$233.05	93%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	100%
	Office Supplies/Sm Equipment	\$218.19	\$0.00	\$218.19	\$2,800.00	\$2,581.81	92%
	Youth Recreation Fund	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	100%
	Summer Youth Camp	\$0.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	100%
	Garage Sale	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Total	\$45,810.30	\$39,316.53	\$85,126.83	\$567,300.00	\$482,173.17	85%

MAINE TOWNSHIP GENERAL TOWN FUND

SENIOR							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Senior Salary	\$30,705.68	\$20,900.30	\$51,605.98	\$287,700.00	\$236,094.02	82%
	Social Security	\$2,309.84	\$1,559.76	\$3,869.60	\$22,500.00	\$18,630.40	83%
	IMRF	\$2,186.24	\$1,488.10	\$3,674.34	\$20,000.00	\$16,325.66	82%
	Life Ins.	\$23.72	\$47.44	\$71.16	\$350.00	\$278.84	80%
	Dental Ins.	\$105.02	\$315.12	\$420.14	\$1,500.00	\$1,079.86	72%
	Administrative Div. Health Ins.	\$7,366.97	\$15,121.70	\$22,488.67	\$105,000.00	\$82,511.33	79%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
	Print Management	\$107.80	\$107.80	\$215.60	\$1,700.00	\$1,484.40	87%
	Dues-Subscriptions	\$425.00	\$0.00	\$425.00	\$400.00	-\$25.00	-6%
	Mileage-Travel-Lodging Exp	\$40.74	\$0.00	\$40.74	\$100.00	\$59.26	59%
	Postage	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Telecommunications	\$2.14	\$1.80	\$3.94	\$30.00	\$26.06	87%
	Office Supplies/Sm Equipment	\$0.00	\$4,897.93	\$4,897.93	\$13,000.00	\$8,102.07	62%
	Computer Tech Support	\$359.60	\$359.60	\$719.20	\$4,500.00	\$3,780.80	84%
	<i>MainesStreamer</i>	\$41,639.66	\$13,945.01	\$55,584.67	\$0.00	-\$55,584.67	0%
	Total	\$43,632.75	\$44,799.55	\$88,432.30	\$462,182.00	\$373,749.70	81%

MAINE TOWNSHIP GENERAL TOWN FUND

	CLERK						
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Clerk's Division Salary	\$13,021.62	\$8,898.33	\$21,919.95	\$131,250.00	\$109,330.05	83%
	Social Security	\$969.35	\$653.91	\$1,623.26	\$10,500.00	\$8,876.74	85%
	IMRF	\$768.86	\$525.68	\$1,294.54	\$9,300.00	\$8,005.46	86%
	Administrative Div. Health Ins.	\$4,888.19	\$10,033.66	\$14,921.85	\$78,750.00	\$63,828.15	81%
	Life Ins.	\$11.86	\$23.72	\$35.58	\$150.00	\$114.42	76%
	Dental Ins.	\$70.44	\$211.36	\$281.80	\$1,000.00	\$718.20	72%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Dues-Subscriptions	\$30.00	\$0.00	\$30.00	\$400.00	\$370.00	93%
	Print Management	\$107.80	\$107.80	\$215.60	\$1,700.00	\$1,484.40	87%
	Mileage-Travel-Lodging Exp	\$0.00	\$33.59	\$33.59	\$1,000.00	\$966.41	97%
	Staff Training	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Honor Flight	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Computer Tech Support	\$359.60	\$359.60	\$719.20	\$4,400.00	\$3,680.80	84%
	Postage	\$55.20	\$693.19	\$748.39	\$8,000.00	\$7,251.61	91%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Office Supplies/Sm Equipment	\$124.73	\$656.86	\$781.59	\$1,500.00	\$718.41	48%
	Hunting/Fishing License	\$122.20	\$112.50	\$234.70	\$0.00	-\$234.70	#DIV/0!
	Total	\$20,529.85	\$22,310.20	\$42,840.05	\$249,950.00	\$207,109.95	83%

MAINE TOWNSHIP GENERAL TOWN FUND

	OEM						
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Emergency Mgmt Salary	\$1,356.25	\$631.25	\$1,987.50	\$20,000.00	\$18,012.50	90%
	OEM Social Security	\$103.76	\$48.29	\$152.05	\$1,600.00	\$1,447.95	90%
	Uniforms	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	100%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
	Volunteer Insurance	\$0.00	\$691.40	\$691.40	\$800.00	\$108.60	14%
	Utilities	\$466.76	\$169.40	\$636.16	\$4,000.00	\$3,363.84	84%
	Telecommunications	\$53.72	\$53.69	\$107.41	\$1,000.00	\$892.59	89%
	Staff Training	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	100%
	Office Supplies/Sm Equipment	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Operating Supplies	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	100%
	Disaster Operations Supplies	\$0.00	\$16.66	\$16.66	\$500.00	\$483.34	97%
	Building	\$983.26	\$0.00	\$983.26	\$2,500.00	\$1,516.74	61%
	Vehicle Expense	\$218.70	\$0.00	\$218.70	\$2,500.00	\$2,281.30	91%
	Total	\$3,182.45	\$1,610.69	\$4,793.14	\$45,000.00	\$40,206.86	89%

MAINE TOWNSHIP GENERAL TOWN FUND

	Mental Health/Comm Serv.	\$50,588	\$25,082	\$9,586	\$459,500	\$449,914	98%
	Total Operating Exp	\$363,653	\$325,417	\$622,986	\$4,253,380	\$3,580,394	84%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

of the year remaining	MAR	APR	YTD INCOME	BUDGET	BALANCE	% Collecte
REVENUE						
Property Tax	\$39,166.66	\$588,456.91	\$627,623.57	\$2,188,885	\$1,561,261.43	29%
Interest Income	\$1,360.00	\$1,870.71	\$3,230.71	\$2,049.00	-\$1,181.71	158%
Permit Fees	\$150.00	\$675.00	\$825.00	\$18,435.00	\$17,610.00	4%
Other Income	\$9,629.77	\$500.00	\$10,129.77	\$0.00	-\$10,129.77	#DIV/0!
Persnl Prop Replacement Tx	\$19,582.04	\$31,110.15	\$50,692.19	\$291,668.00	\$240,975.81	17%
TOTAL REVENUES	\$69,888.47	\$622,612.77	\$692,501.24	\$2,501,037.00	\$1,808,535.76	72%

85% of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
GENERAL ROAD FUND-ADMINISTRATIVE						
Admin Salary Expense	\$10,111.93	\$7,732.90	\$17,844.83	\$132,200.00	\$114,355.17	87%
Health Insurance	\$7,672.94	\$15,121.72	\$22,794.66	\$120,000.00	\$97,205.34	81%
Life Insurance	\$29.65	\$29.65	\$59.30	\$1,000.00	\$940.70	94%
Dental Insurance	\$125.95	\$527.77	\$653.72	\$5,400.00	\$4,746.28	88%
Alcohol & Drug Testing	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Payroll Service	\$551.22	\$378.98	\$930.20	\$8,000.00	\$7,069.80	88%
Accounting Services	\$400.00	\$0.00	\$400.00	\$6,000.00	\$5,600.00	93%
Conferences Meetings	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Legal Services	\$240.00	\$183.75	\$423.75	\$10,000.00	\$9,576.25	96%
Mileage Travel Expense	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
Municipal Replacement Tax	\$0.00	\$0.00	\$0.00	\$252,252.00	\$252,252.00	100%
Postage	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
Printing Publishing	\$0.00	\$2,400.00	\$2,400.00	\$13,500.00	\$11,100.00	82%
Telephone	\$419.03	\$355.29	\$774.32	\$7,000.00	\$6,225.68	89%
Training	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	100%
Miscellaneous	\$250.00	\$86.68	\$336.68	\$5,500.00	\$5,163.32	94%
Office Supplies	\$105.21	\$103.60	\$208.81	\$3,000.00	\$2,791.19	93%
Office Equipment	\$0.00	\$2,206.98	\$2,206.98	\$8,000.00	\$5,793.02	72%
Total	\$19,905.93	\$29,127.32	\$49,033.25	\$578,352.00	\$529,318.75	92%

GENERAL ROAD FUND-MAINTENANCE						
Maint Salary Expense	\$17,615.09	\$0.00	\$17,615.09	\$150,000.00	\$132,384.91	88%
Miscellaneous-Uniforms	\$110.00	\$0.00	\$110.00	\$5,000.00	\$4,890.00	98%
Building Maintenance	\$527.28	\$436.22	\$963.50	\$10,500.00	\$9,536.50	91%
Equipment Leasing Maint	\$7,853.10	\$789.64	\$8,642.74	\$68,136.00	\$59,493.26	87%
Landfill Charges - GRF	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	100%
Rentals	\$0.00	\$500.00	\$500.00	\$15,000.00	\$14,500.00	97%
Street Lighting	\$426.17	\$3,801.69	\$4,227.86	\$70,000.00	\$65,772.14	94%
Tree Removal & Spraying	\$0.00	\$0.00	\$0.00	\$15,800.00	\$15,800.00	100%
Utilities	\$1,463.02	\$2,243.58	\$3,706.60	\$20,000.00	\$16,293.40	81%
Tree Replacement Program	\$0.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00	100%
Gasoline Oil	\$5,510.52	\$2,760.63	\$8,271.15	\$42,213.00	\$33,941.85	80%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

85% of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
Building & Oper Sup Matl	\$2,843.37	\$0.00	\$2,843.37	\$15,000.00	\$12,156.63	81%
Maint Equip & Small Tools	\$3,344.77	\$343.05	\$3,687.82	\$11,500.00	\$7,812.18	68%
Supplies (Equipment)	\$0.00	\$99.96	\$99.96	\$15,192.00	\$15,092.04	99%
Supplies Roads GRF	\$195.90	\$0.00	\$195.90	\$6,000.00	\$5,804.10	97%
Supplies Snow Removal	\$14,942.16	\$219.43	\$15,161.59	\$85,000.00	\$69,838.41	82%
Total	\$54,831.38	\$11,194.20	\$66,025.58	\$536,341.00	\$470,315.42	88%

PERMANENT ROAD FUND

Labor On Roads	\$32,649.89	\$32,163.82	\$64,813.71	\$400,000.00	\$335,186.29	84%
Drainage	\$0.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	100%
Engineering Services	\$11,765.00	\$765.00	\$12,530.00	\$55,000.00	\$42,470.00	77%
Landfill Charges - PRF	\$0.00	\$2,230.76	\$2,230.76	\$10,000.00	\$7,769.24	78%
Project Expenses	\$0.00	\$0.00	\$0.00	\$35,000.00	\$35,000.00	100%
Maintenance Roads	\$0.00	\$18,312.66	\$18,312.66	\$890,000.00	\$871,687.34	98%
Supplies / Roads PRF	\$446.00	\$5,243.13	\$5,689.13	\$30,000.00	\$24,310.87	81%
Total	\$44,860.89	\$58,715.37	\$103,576.26	\$1,427,000.00	\$1,323,423.74	93%

EQUIPMENT & BUILDING FUND

Equipment	\$143,702.00	\$4,001.11	\$147,703.11	\$195,000.00	\$47,296.89	24%
Building	\$2,100.00	\$0.00	\$2,100.00	\$11,144.00	\$9,044.00	81%
Storage Building	\$1,859.81	\$1,859.81	\$3,719.62	\$41,500.00	\$37,780.38	91%
Total	\$147,661.81	\$5,860.92	\$153,522.73	\$247,644.00	\$94,121.27	38%

SOCIAL SECURITY FUND

Social Security	\$4,578.43	\$3,011.71	\$7,590.14	\$40,000.00	\$32,409.86	81%
Total	\$4,578.43	\$3,011.71	\$7,590.14	\$40,000.00	\$32,409.86	81%

INSURANCE FUND

Workmans Compensation	\$0.00	\$0.00	\$0.00	\$21,204.00	\$21,204.00	100%
Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$535.00	\$535.00	100%
Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$0.00	\$44,253.00	\$44,253.00	100%
Total	\$0.00	\$0.00	\$0.00	\$65,992.00	\$65,992.00	100%

IL MUNICIPAL RETIREMENT FUND

IMRF	\$3,675.62	\$2,392.52	\$6,068.14	\$67,400.00	\$61,331.86	91%
IMRF Employer ERI Cost	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Total	\$3,675.62	\$2,392.52	\$6,068.14	\$68,400.00	\$62,331.86	91%

TOTAL OPERATING EXPENSES	\$275,514.06	\$110,302.04	\$385,816.10	\$2,963,729.00	\$2,577,912.90	87%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

	of the year remaining	MAR	APR	YTD INCOME	BUDGET	BALANCE	% Collected
REVENUE							
	Property Tax	\$176,486.01	\$190,520.70	\$367,006.71	\$500,000.00	\$132,993.29	73%
	SS Reimbursement	\$0.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0%
	Interest Income	\$68.43	\$178.69	\$247.12	\$700.00	\$452.88	35%
	Energy Assistance Revenue	\$3,383.00	\$3,039.00	\$6,422.00	\$18,000.00	\$11,578.00	36%
	TOTAL REVENUES	\$179,937.44	\$193,738.39	\$373,675.83	\$530,700.00	\$157,024.17	70%
EXPENSES							
EXPENSES-ADMINISTRATIVE							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Salaries	\$31,160.96	\$18,640.27	\$49,801.23	\$346,000.00	\$296,198.77	86%
	IDES	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$2,349.34	\$1,394.10	\$3,743.44	\$26,500.00	\$22,756.56	86%
	IMRF	\$2,219.10	\$1,327.18	\$3,546.28	\$24,500.00	\$20,953.72	86%
	Administrative Div. Health Ins.	\$7,234.95	\$11,198.85	\$18,433.80	\$157,500.00	\$139,066.20	88%
	Life Insurance	\$29.65	\$53.37	\$83.02	\$350.00	\$266.98	76%
	Dental Insurance	\$166.49	\$298.66	\$465.15	\$1,500.00	\$1,034.85	69%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Accounting Services	\$687.54	\$464.05	\$1,151.59	\$7,000.00	\$5,848.41	84%
	Conferences Meetings	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	100%
	Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Print Management	\$107.80	\$107.80	\$215.60	\$1,700.00	\$1,484.40	87%
	General Insurance-Liab-Bond	\$0.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	100%
	Legal Services	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Postage	\$248.10	\$294.30	\$542.40	\$2,600.00	\$2,057.60	79%
	Printing Publishing	\$0.00	\$176.36	\$176.36	\$250.00	\$73.64	29%
	Staff Training	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Hearing Officer	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	1%
	Office Supplies	\$0.00	\$943.92	\$943.92	\$2,500.00	\$1,556.08	62%
	Computer Software Development	\$0.00	\$0.00	\$0.00	\$2,350.00	\$2,350.00	100%
	Comp Tech Support	\$359.60	\$359.60	\$719.20	\$4,400.00	\$3,680.80	84%
	Contingencies	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
	Total	\$44,563.53	\$35,258.46	\$79,821.99	\$590,006.00	\$510,184.01	86%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

EXPENSES-ASSISTANCE							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Emergency Assist Program	\$700.00	\$0.00	\$700.00	\$7,000.00	\$6,300.00	90%
	Prescription Drugs	\$326.05	\$45.57	\$371.62	\$1,500.00	\$1,128.38	75%
	Dental Services	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Medical Services	\$0.00	\$91.90	\$91.90	\$500.00	\$408.10	82%
	Funeral & Burial Services	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Client Utilities	\$650.00	\$773.08	\$1,423.08	\$8,500.00	\$7,076.92	83%
	Shelter-Rent	\$8,067.15	\$7,618.90	\$15,686.05	\$95,000.00	\$79,313.95	83%
	Ambulance Paramedic	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Food	\$7,500.00	\$0.00	\$7,500.00	\$55,000.00	\$47,500.00	86%
	Pers Essentials	\$2,320.00	\$2,130.00	\$4,450.00	\$25,000.00	\$20,550.00	82%
	Client Health Ins.	\$0.00	\$168.84	\$168.84	\$1.00	-\$167.84	-16784%
	Transient	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Total	\$19,563.20	\$10,828.29	\$30,391.49	\$192,505.00	\$162,113.51	84%
	TOTAL OPERATING EXPENSES	\$64,126.73	\$46,086.75	\$110,213.48	\$782,511.00	\$672,297.52	86%

MOTION TO APPROVE PAYROLL FOR PAYDATES OF APRIL 28, 2023 AND
MAY 12, 2023 AND ROAD DISTRICT CHECKS #22882 THROUGH CHECK #22927
IN THE AMOUNT OF \$153,818.17.

Maine Township Road & Bridge Fund

MAY 2023

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Wire	Apr 28	Federal Electronic Payroll System	Federal Taxes	4,835.54
Wire	Apr 28	Illinois Department of Revenue	State Taxes	898.00
S/C	Apr 28	Paychex	Service Fee	183.74
Dir.Deposit	Apr 28	Richard A. Brandes	Payroll Check	2,150.60
Dir.Deposit	Apr 28	Peter Douvalakis	Payroll Check	2,642.65
Dir.Deposit	Apr 28	Dawne Scheel Hayman	Payroll Check	1,858.05
Dir.Deposit	Apr 28	Peter A. Jimenez	Payroll Check	1,838.50
Dir.Deposit	Apr 28	Justin E. MacIntyre	Payroll Check	2,286.64
Dir.Deposit	Apr 28	Jerry Morisco	Payroll Check	1,817.57
5700014	Apr 28	Marissa Vigna	Payroll Check	1,043.53
22882	May 01	AT&T	Telephone & Communication	62.82
22883	May 01	City of Des Plaines	Water & Sewer Service at Garage	53.24
22884	May 01	Security Benefit	Deferred Comp. Contributions 4/28/2023	425.00
Wire	May 05	IMRF	Illinois Municipal Retirement Fund	4,950.56
22885	May 05	Security Benefit	Deferred Comp. Contributions 05/12/23	425.00
Wire	May 12	Federal Electronic Payroll System	Federal Taxes	5,155.85
Wire	May 12	Illinois Department of Revenue	State Taxes	943.24
S/C	May 12	Paychex	Service Fee	235.26
Dir.Deposit	May 12	Richard A. Brandes	Payroll Check	2,368.51
Dir.Deposit	May 12	Peter Douvalakis	Payroll Check	2,744.92
Dir.Deposit	May 12	Dawne Scheel Hayman	Payroll Check	1,858.05
Dir.Deposit	May 12	Peter A. Jimenez	Payroll Check	1,987.31
Dir.Deposit	May 12	Justin E. MacIntyre	Payroll Check	2,370.46
Dir.Deposit	May 12	Jerry Morisco	Payroll Check	1,872.50
5700015	May 12	Marissa Vigna	Payroll Check	1,049.56
22886	May 23	Verizon Wireless	Telephone & Communication	211.30
22887	May 23	AT&T	Telephone & Communications	62.82
22888	May 23	Acme Truck & Brake Supply Co.	Equipment Maintenance	329.00
22889	May 23	American Welding	Building Operating Supplies	52.45
22890	May 23	Ancel Glink, P.C.	Legal Services	1,041.25
22891	May 23	Beverly Materials, L.L.C.	Supplies For The Road	779.01
22892	May 23	Blue Cross Blue Shield Of IL	Health Insurance - June	7,754.74
22893	May 23	Brandes, Richard	Telephone & Communication	25.00
22894	May 23	Comed - Garage	Service At Garage	274.21
22895	May 23	Comed - Street Lighting	Street Lighting	7,231.02
22896	May 23	Comed - Traffic Signals	Traffic Lights	97.79
22897	May 23	Conserv FS, Inc.	Fuel	1,560.67
22898	May 23	Damiano Diesel Service	Repairs To #26, 2019 Ford F450	1,010.34
22899	May 23	Des Plaines Material & Supply	Supplies for Right of Way Restoration	1,749.56
22900	May 23	VOID	Void	-
22901	May 23	VOID	Void	-
22902	May 23	Domestic Uniform Rental	Building Maintenance	105.42
22903	May 23	Douvalakis, Peter	Declined-Annual Fam.Health Ins.& Busin.Phone	3,050.00

22904	May 23	Evans, Marshall & Pease, P.C.	Accounting Services - March	300.00
22905	May 23	Gene's Village Towing	Rentals	250.00
22906	May 23	Grainger Inc	Small Tools & Equipment	271.35
22907	May 23	Capital One Trade Credit	Small Tools & Equipment	131.94
22908	May 23	Healy Asphalt Co., LLC	Supplies for The Road	85.00
22909	May 23	Home Depot Credit Services	Shop Tools & Supplies	297.09
22910	May 23	Jimenez, Peter	Telephone & Communication	25.00
22911	May 23	Just Tires	Equipment Maintenance	900.18
22912	May 23	Macmunnis Inc Aaf Com Ed	Offsite Storage Comed	1,859.81
22913	May 23	Macintyre, Justin	Telephone & Communication	25.00
22914	May 23	Midwest Promotional Group	Uniforms For MV	257.66
22915	May 23	Nicor Gas	Utility Service At Garage	1,330.24
22916	May 23	Pesches Flower Shop	Supplies for The Road	194.70
22917	May 23	Principal Life Ins., Co.	Dental Insurance - June 2023	401.82
22918	May 23	Red Wing BSNS Advantage Acct.	Boots for P.Jimenez, J. Macintyre, R.Brandes	897.69
22919	May 23	Spaceco, Inc.	Engineering Services	9,177.50
22920	May 23	State Treasurer	25% Of Traffic Signal Mainten. Jan - Mar. 2023	385.92
22921	May 23	TOIRMA	General Liability Insurance 2023 - 2024	56,431.00
22922	May 23	VSP of Illinois, NFP	VSP Voluntary Vision Insurance - June	14.14
22923	May 23	Wells Fargo Vendor Finan. Services	Equipment (Bobcat) Lease Contract	4,001.11
22924	May 23	Metro Federal Credit Union	Microsoft Word 1-Year Subscription	109.99
22925	May 23	Metro Federal Credit Union	Misc., Postage - May 23 Hayman	2,814.23
22926	May 23	Metro Federal Credit Union	Small Tools & Equipment	965.12
22927	May 23	Lauterbach & Amen, LLP	Progress Billing 2022-2023 Audit	1,300.00
				\$ 153,818.17

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of April 28, 2023 and May 12, 2023 and Road District Checks #22882 through Checks #22927 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 23RD DAY OF MAY, 2023.

Supervisor

Attest:

Clerk

Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF APRIL28, 2023 AND
MAY 12, 2023 AND GENERAL TOWN FUND CHECKS #60197 THROUGH
CHECK #60264 IN THE AMOUNT OF \$352,791.46.

Maine Township General Town Fund

MAY 2023

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
S/C	Apr 1	Paychex	Service Fee	25.00
Wire	Apr 28	Federal Electronic Payroll System	Federal Taxes	14,060.51
Wire	Apr 28	Illinois Department of Revenue	State Taxes	2,781.63
S/C	Apr 28	Paychex	Service Fee	364.88
2800027	Apr 28	Susan Moylan Krey	Payroll	709.24
Dir.Deposit	Apr 28	Karen Dimond	Payroll	24.41
Dir.Deposit	Apr 28	Peter W. Gialamas	Payroll	30.00
Dir.Deposit	Apr 28	Ruba Al Ayed	Payroll	1,380.35
Dir.Deposit	Apr 28	Ronald R. Bartsch	Payroll	211.12
Dir.Deposit	Apr 28	Stephen T. Basista	Payroll	432.33
Dir.Deposit	Apr 28	Dayna E. Berman	Payroll	2,996.03
Dir.Deposit	Apr 28	Alicia Brzezinski	Payroll	1,432.22
Dir.Deposit	Apr 28	Robert M. Carrozza	Payroll	203.90
Dir.Deposit	Apr 28	Marty Cook	Payroll	783.85
Dir.Deposit	Apr 28	Izabela Debowczyk	Payroll	873.06
Dir.Deposit	Apr 28	Jessica M. Fox	Payroll	1,007.28
Dir.Deposit	Apr 28	Nader A. Ghazaleh, Sr.	Payroll	1,309.84
Dir.Deposit	Apr 28	Nicholas W. Kanehl	Payroll	1,234.61
Dir.Deposit	Apr 28	Jennifer I. Raffae	Payroll	568.89
Dir.Deposit	Apr 28	Paula Rezutko-Custic	Payroll	425.84
Dir.Deposit	Apr 28	Victoria K. Rizzo	Payroll	2,012.40
Dir.Deposit	Apr 28	Michael A. Samaan	Payroll	1,643.95
Dir.Deposit	Apr 28	Debra A. Babich	Payroll	1,559.32
Dir.Deposit	Apr 28	Elizabeth J. Coy	Payroll	1,395.38
Dir.Deposit	Apr 28	Faris E. Dababneh	Payroll	1,214.53
Dir.Deposit	Apr 28	Dolores Mary Phillips	Payroll	804.49
Dir.Deposit	Apr 28	Richard Plodzien	Payroll	606.70
Dir.Deposit	Apr 28	Arielle Kalvelage	Payroll	1,581.83
Dir.Deposit	Apr 28	Richard D. Lyon	Payroll	2,428.01
Dir.Deposit	Apr 28	Emily Toomey	Payroll	1,219.34
Dir.Deposit	Apr 28	Evan White	Payroll	1,269.89
Dir.Deposit	Apr 28	Summer Zumbrock	Payroll	1,477.60
Dir.Deposit	Apr 28	Oksana T. Bukaczyk	Payroll	1,378.84
Dir.Deposit	Apr 28	Marie C. Dachniwsky	Payroll	1,695.54
Dir.Deposit	Apr 28	Monika Jaroszewicz	Payroll	1,548.69
Dir.Deposit	Apr 28	Therese A. Tully	Payroll	1,739.74
Dir.Deposit	Apr 28	Jessica Guzman	Payroll	1,219.61
Dir.Deposit	Apr 28	Eva Magnowski	Payroll	1,270.08
Dir.Deposit	Apr 28	Cathleen Ryder	Payroll	628.64
Dir.Deposit	Apr 28	Edward W. Olewinski III	Payroll	109.25
60197	May 1	Security Benefit	Deferred Compensation 4/28	1,863.85
S/C	May 2	Paychex	Service Fee	324.37
S/C	May 5	Paychex	Service Fee	25.00
60198	May 3	Comcast	Business Internet & Fax 4/19-5/18	357.41

60199	May 3	Secretary of State	Notary Filing Fee - Cathleen Ryder	15.00
60200	May 3	Take Note	Paym. For Entertainment-May 18 + Lunch	350.00
60201	May 3	NJ Castillo Landscaping	Monthly Landscaping - April	1,350.00
Wire	May 5	IMRF	Illinois Municipal Retirement Fund	17,976.00
60202	May 10	Access One, Inc.	Pot Lines for Alarms & Fax	263.13
60203	May 10	Comed	Electric Service At OEM 4/5-5/4	94.49
60204	May 12	Travelers	Travelers Crime Liability Policy	448.00
60205	May 11	Security Benefit	Security Benefits 5/12	1,863.85
60206	May 12	Verizon Wireless-Admin	Telecommunication	183.15
Wire	May 12	Federal Electronic Payroll System	Federal Taxes	15,490.11
Wire	May 12	Illinois Department of Revenue	State Taxes	3,035.84
S/C	May 12	Paychex	Service Fee	475.60
28000028	May 12	Susan Moylan Krey	Payroll	709.24
Dir.Deposit	May 12	Karen Dimond	Payroll	24.40
Dir.Deposit	May 12	Peter W. Gialamas	Payroll	30.01
Dir.Deposit	May 12	Edward Beauvais	Payroll	2,973.00
Dir.Deposit	May 12	Kimberly Jones	Payroll	398.01
Dir.Deposit	May 12	James Maher	Payroll	-
Dir.Deposit	May 12	Asif Malik	Payroll	415.15
Dir.Deposit	May 12	Kelly Maron Horvath	Payroll	438.66
Dir.Deposit	May 12	Ruba Al Ayed	Payroll	1,380.35
Dir.Deposit	May 12	Ronald R. Bartsch	Payroll	278.31
Dir.Deposit	May 12	Stephen T. Basista	Payroll	432.31
Dir.Deposit	May 12	Dayna E. Berman	Payroll	2,996.04
Dir.Deposit	May 12	Alicia Brzezinski	Payroll	1,432.21
Dir.Deposit	May 12	Robert M. Carroza	Payroll	125.11
Dir.Deposit	May 12	Marty Cook	Payroll	783.86
Dir.Deposit	May 12	Izabela Debowczyk	Payroll	845.77
Dir.Deposit	May 12	Jessica M. Fox	Payroll	923.97
Dir.Deposit	May 12	Nader A. Ghazaleh, Sr.	Payroll	1,322.24
Dir.Deposit	May 12	Nicholas W. Kanehl	Payroll	1,234.60
Dir.Deposit	May 12	Jennifer I. Raffo	Payroll	513.18
Dir.Deposit	May 12	Paula Rezutko-Custic	Payroll	480.56
Dir.Deposit	May 12	Victoria K. Rizzo	Payroll	2,012.41
Dir.Deposit	May 12	Michael A. Samaan	Payroll	1,643.95
Dir.Deposit	May 12	Debra A. Babich	Payroll	1,563.59
Dir.Deposit	May 12	Elizabeth J. Coy	Payroll	1,395.37
Dir.Deposit	May 12	Faris E. Dababneh	Payroll	1,214.52
Dir.Deposit	May 12	Dolores Mary Phillips	Payroll	721.99
Dir.Deposit	May 12	Richard Plodzien	Payroll	361.49
Dir.Deposit	May 12	Arielle Kalvelage	Payroll	1,581.84
Dir.Deposit	May 12	Richard D. Lyon	Payroll	2,428.01
Dir.Deposit	May 12	Emily Toomey	Payroll	1,219.33
Dir.Deposit	May 12	Evan White	Payroll	1,269.88
Dir.Deposit	May 12	Summer Zumbrock	Payroll	1,477.59
Dir.Deposit	May 12	Oksana T. Bukaczyk	Payroll	1,378.85
Dir.Deposit	May 12	Marie C. Dachniwsky	Payroll	1,695.55

Dir.Deposit	May 12	Monika Jaroszewicz	Payroll	1,548.70
Dir.Deposit	May 12	Therese A. Tully	Payroll	1,739.73
Dir.Deposit	May 12	Jessica Guzman	Payroll	1,219.60
Dir.Deposit	May 12	Eva Magnowski	Payroll	1,270.07
Dir.Deposit	May 12	Cathleen Ryder	Payroll	596.41
Dir.Deposit	May 12	Edward W. Olewinski III	Payroll	408.47
60207	May 23	Ancel Glink P.C.	Legal Fees	3,317.75
60208	May 23	Aqua Illinois, Inc.	Water Service at Town Hall	214.59
60209	May 23	Avenues To Independence	Grant Payment 2 of 12	4,000.00
60210	May 23	Babich Debra	Reimbursement for Vision Benefit	107.54
60211	May 23	Bella Bagno, Inc.	Supplies for GA Restrooms	287.40
60212	May 23	Blue Cross Blue Shield	Health Insurance - June	52,211.53
60213	May 23	CPH & Associates Insurance AG	MaineStay-Professional Liability Insurance	968.00
60214	May 23	The Center of Concern	Grant Payment 2 of 12	4,000.00
60215	May 23	Chicago Sky	Summer Camp Field Trip 6/28	325.56
60216	May 23	CNA Surety	Dues - Subscriptions	30.00
60217	May 23	Comed	Electric Service Town Hall 4/7-5/-8	1,492.00
60218	May 23	Cook County Sheriff's	Hire Back-March, Officer, Vehicle Usage	4,680.00
60219	May 23	District 63 Education	Grant Payment 2&3 of 12	3,500.00
60220	May 23	Evans, Marshall and Pease, PC	Accounting Services - April	6,500.00
60221	May 23	Flood Brothers Disposal	Supplemental Trash Pick-up	681.24
60222	May 23	Garvey's Office Products	Admin - Office Supplies	489.20
60223	May 23	Gialamas, Peter	Reimbursement for Vision Benefit	148.96
60224	May 23	The Josselyn Center	Grant Payment 1	7,500.00
60225	May 23	Jon Pessin, Licensed Gooffoff	Retainer for NNO Entertainment	325.00
60226	May 23	Justifacts Creden.Verific., Inc..	Legal Service	59.50
60227	May 23	Leyden Family Service &	Grant Payment 1&2 of 12	9,332.00
60228	May 23	Life Span	Grant Payment 1 of 4	2,250.00
60229	May 23	M3 Marketing, LLC	Public Relations/Marketing - May 1-31	2,850.00
60230	May 23	Eva Magnowski	Reimbursement-Foam Tri Fold Display Board	10.79
60231	May 23	Quadient Finance USA, Inc.	Postage Machine Lease 3/13-6/12	1,178.01
60232	May 23	Manzo S Banquets, Inc.	Agency Day Catering & Facility Rental	3,304.00
60233	May 23	Maryville Academy (dba) Family	Grant Payment 1 of 4	2,000.00
60234	May 23	NCPERS Group Life Ins.	IMRF Voluntary Life Ins. - June	64.00
60235	May 23	Quadient Finance USA, Inc.	Admin, Clerk Passport Postage	2,856.75
60236	May 23	NJ Castillo Landscaping	Monthly Landscaping - May	1,350.00
60237	May 23	Nicor Gas	Commercial Heat - 1397 Redeker	152.95
60238	May 23	NW Suburban Day Care Ctr.	Grant Payment 3 of 12	4,166.00
60239	May 23	Orkin	Monthly Service - April	70.00
60240	May 23	Otis Elevator Company	Elevator Maintenance 1/1-3/31	1,428.14
60241	May 23	Principal Life Ins., Co.	Dental, Life & AD&D - June	1,995.50
60242	May 23	VOID	Void	-
60243	May 23	VOID	Void	-
60244	May 23	Santa's Village Azoosment Park	Summer Camp Trip - 6/21 & 7/12	664.66
60245	May 23	Shred First, In.	Special Programs	800.00
60246	May 23	SI Chicago, LLC	Summer Camp Trip - 6/23 & 7/20	912.00
60247	May 23	Stellar Expressions, LLC	On Demand Translation Services	22.00

60248	May 23	TOIRMA	General Liability - June 1, 2023-2024	62,616.60
60249	May 23	Security Benefit	Deferred Compensation - 4/28 & 5/12	3,666.00
60250	May 23	VSP Of Illinois, NFP	VSP Voluntary Vision Insurance - June	129.38
60251	May 23	Warehouse Direct	Print Mgmt., Comp.Tech.Support, Sonic Wall	2,337.00
60252	May 23	VOID	Void	-
60253	May 23	Wheaton Park District	Summer Camp Trip - 6/22 & 7/18	976.00
60254	May 23	Windy City Thunderbolts	Summer Camp Trip - 7/19	264.00
60255	May 23	Metro Federal Credit Union	MaineStay Expenses	1,833.11
60256	May 23	VOID	Second Page Check	-
60257	May 23	Metro Federal Credit Union	MaineStay Expenses	560.55
60258	May 23	Metro Federal Credit Union	MaineStreamers Expenses	228.50
60259	May 23	Metro Federal Credit Union	Assessor Expenses	69.66
60260	May 23	Metro Federal Credit Union	Admin Expenses	2,847.87
60261	May 23	VOID	Second Page Check	-
60262	May 23	Metro Federal Credit Union	Maintenance Expenses	1,378.77
60263	May 23	VOID	Second Page Check	-
60264	May 23	Lauterbach & Amen, LLP	Progress Billing 2022-2023 Audit	3,380.00
				\$ 352,791.46

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates April 28, 2023 and May 12, 2023 and General Town Fund Checks #60197 through Check #60264 and authorize the Supervisor issue Checks in payment.

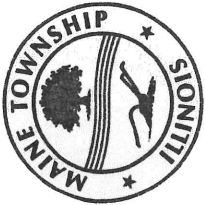
WITNESS OUR HANDS AND SEALS THIS 23RD DAY OF MAY, 2023.

Supervisor

Attest:

Clerk

Trustees



Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2023

Supervisor
Karen J. Dimond

Clerk
Peter Gialamas

Assessor
Susan Moylan Krey

Highway Commissioner
Ed Beauvais

Trustees
Kimberly Jones
Kelly Horvath
James Maher
Asif Malik

General Offices
1700 Ballard Road
Park Ridge, Illinois 60068
847-297-2510
847-297-1335 Fax

Highway Department
1401 Redeker Road
Des Plaines, IL 60016
847-297-5225
847-297-8723 Fax

Month	Voter Registr.	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	MaineLines Tickets	TOTAL
January	0	0	0	16	160	427	16	17	20	656
February	1	0	0	10	145	1	17	5	15	194
March	1	4	11	17	178	175	11	32	0	429
April	0	1	13	27	164	1	30	149	0	385
May	1	1	15	14	141	0	12	236	3	423
June	0	4	3	11	155	764	32	468	0	1,437
July	0	1	4	17	171	2	52	201	40	488
August	1	0	0	18	223	414	17	187	0	860
September	4	1	1	21	125	0	10	105	0	267
October	0	1	26	14	134	402	21	135	0	733
November	0	1	4	2	141	3	16	239	0	406
December	0	3	0	6	149	0	23	26	0	207
TOTAL	2	5	24	70	647	604	74	203	35	1,664
	15	18	111	147	1,864	2,042	244	1,763	78	6,282

* The numbers in the second row indicate services provided in the year 2022

Maine Township Assessor's Office 2023 Monthly Summary of Taxpayer Services

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Calls	436	764	901	977	250								3328
Visits	251	599	767	1758	552								3927
Permits	592	0	231	9	0								832
Welcome letters	0	0	602	0	0								602
Cert. of Errors	122	0	44	15	0								181
HO	0	0	0	0	0								0
Senior	0	0	0	0	0								0
Freeze	0	0	0	0	0								0
Disability	0	0	0	0	0								0
Vets	0	0	0	0	0								0
Waivers	2	5	8	5	0								20
Treasurer Apply for													
Overpayment	1	0	2	1									4
Name/Address	10	6	26	21	0								63
Appeals	0	0	1044	0	0								1044
Prop. Loc	35	0	36	16	0								87
Exempt Inq.	2	0	3	2	0								7
Assessment Inq.	2	0	5	0	0								7
C/E \$ Saved Taxpayers					\$ 64,986.04								\$ 64,986.04

z: Assessor/2023 Yearly Summary of Taxpayer Services_ by month

Updated 5/9/2023

General Assistance Monthly Report

April 2023

Kathy Sabbini

General Assistance:

We opened one client's case last month . We are up to 24 clients currently.

Advocacy/QMB, Snap and Medicaid

In April, we helped 32 residents with the various forms of Public Aid (Food Stamps, Medicaid, and Cash Assistance) this included for many their redeterminations on their Food stamps and Medicaid were taken care of. We received a lot of walk-ins and phone calls about Food Stamp amounts returning back to the pre-pandemic levels of amount of money that people were receiving effective as of March 1,2023.

Benefit Access:

We assisted 32 clients for Benefit Access. This is a program which grants a reduced rate on license plate stickers and a free or reduced transit card to qualifying residents.

CEDA/LIHEAP:

_The Liheap season is still going on until May 31,2023 for any new applicants or denied applicants that need to be helped before the deadline. Our clients have been helped remotely or in person depending on their preference. We helped 112 clients this month with their Energy Assistance applications.

At this time we are also experiencing a lot of clients who are receiving disconnection notices from their gas, electric and water companies. The Energy Program awards eligible applicants a one time-grant on their gas and electric bills. Also there is a water bill assistance called LIHWAP which awards applicants a one-time grant toward their water bill and applicants can apply for it at least one time a year. This water bill assistance applications which is called LIHWAP will also end on May 31,2023.

Senior Information and Assistance

Seniors have been helped with Ship/Medicare/Medicare D interviews in the last month and also with applying for any telephone discounts if they are on any low income programs including Snap benefits ,Medicaid or on SSI benefits. Client received help with completing Section 8 housing application which can be a new application or renewal for Section 8 housing/low income housing.

STATISTICAL REPORT
GENERAL ASSISTANCE DEPARTMENT
April 2023

I. GENERAL ASSISTANCE CASES:

1. CASES OPENED	_ 1 _
2. CASES ONGOING	_ 0 _
3. CASES PENDING	_ 0 _
4. CASES CLOSED	_ 2 _
5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	_ 24 _

II. ADVOCACY:

1. QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM	_ 0 _
2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE CASH ASSISTANCE AND MEDICAID)	_ 32 _
3. COMMUNITY RESOURCE ADVOCACY REFERRALS	_ 19 _

III. SUBURBAN PRIMARY ACCES TO CARE INTAKE:

1. MONTHLY INTERVIEWS/APPLICATIONS FILED	_ 3 _
--	-------

IV. SENIOR INFORMATION AND ASSISTANCE:

1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	4 _
2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	32 _
3. FREE TELEPHONE/BILL REDUCTION APPLICATION INTERVIEWS	2 _
4. VETERANS ADMIN. ASSIST REFERRAL	0 _
5. SECTION 8 HOUSING	1 _

V. CEDA PROGRAMS/ LIHEAP – ENEGRY ASSISTANCE

<u>APPLICATION INTERVIEWS:</u> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, And Weatherization)	112 _
--	-------

VI. MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM):

1. NEW APPLICATIONS ACCEPTED	_ 0 _
2. MONTHLY INTERVIEWS	_ 0 _
3. MAINELINES TICKETS SOLD THIS MONTH	_ 0 _
4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (_____ 1 ST – _____ 30 TH /31 ST)	\$ 0.00

**Maine Township Code
Enforcement Office**

To: Elected Officials
From: Nader Ghazaleh, Code Enforcement Officer
CC: Dayna Berman, Administrator
Date: 5/16/2023
Re: Monthly Report

As the spring comes to a start here in Maine Township, the branch pickup provided by our Maine Township Highway Department starts as well. This past month I have seen no shortage of residents putting their branches out earlier than they should be. On several occasions, warning letters were put out and compliance was achieved. In other instances, I had to verbally warn residents to get compliance. Many calls coming in this month from residents wanting to start construction projects, I put them in the right procedures of how to apply for permits. Many calls regarding over grown vegetation, been writing deficiencies to put residents into compliance.

Garbage and expired plates have been an issue as well this month. A few times this month, I have come across toilets, tubs, televisions and couches left curbside on non-garbage days. In these situations, I try to speak to the residents directly to let them know what Flood Brothers will and won't take to ensure the garbage is removed in a timely matter. While patrolling I have noticed several vehicles with expired plates. These vehicles have been ticketed and I have made sure to see that these vehicles updated their stickers. By doing this, it shows me that these vehicles are not abandoned and just left on our township streets.

Deficiencies 21

Citations 13

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY
MONTHLY STATISTICAL REPORT**

**To: Karen Dimond
Maine Township Supervisor**

**From: Nick Kanehl
Director – Food Pantry**

Re: Monthly Report May 2023

**I. Maine Township Emergency Food Pantry Distribution
a. Patrons of Food Distribution**

TOTAL 389 Clients / 450 Clients used the pantry

II. Cash Donations and Amounts Received

Resident Donations	\$5,602.85
Business Donations	
<u>Total</u>	<u>\$ 5,602.85</u>

III. Community Service/ Volunteers:

- Eight people came in this month to complete community service hours and to volunteer, donating 128 over hours of service to our pantry.
- Continue to organize, pack and deliver **30 bag** lunches per week for children from School District 63 for summer program.
- Continue to work with people in the community collecting large donations on a two-three-week basis.
- Large food donation on 5/13/23 from Skokie post office. (Skokie)
- Amazon wish-list project has collected over thirty (40) packages.
- We are in process of filing a 501c3 for the food pantry to partner up with The Greater Chicago Food Depository.

- Continue to partner with Food Rescue which allows our food pantry to pick up extra supplies from companies like Costco and Panera.
- Volunteers from Maine East High School ended 5/15/23 till the next school year.
- Walmart food purchases
April 27th - \$826.72
May 11th - \$818.67

Total -1,645.39

MAINSTREAMERS HIGHLIGHTS

April 2023

Marie Dachniwsky, Director

In April we offered four daytrips to our members: ***Nitti's Supper Club*** at Harry Caray's, ***Farnsworth House and Muirhead Farmhouse Tour***, ***Art in Bloom*** at the Milwaukee Art Museum, and ***School of Rock*** at the Paramount Theater. We hosted our regular monthly programs - Bingo, Movie, Day at the Races, Fitness Classes, as well as a few highlighted events. This month we hosted three evening programs: ***Scratch Board Workshop***, instructed by The DesPlaines Art Guild, ***Understanding Medicare***, and ***Princes Di: Gone but Still Kicking!***, presented by Jillann Gabrielle. We also enjoyed a Sunday afternoon at the Prairie Lakes Theater and enjoyed the production of "Joseph and the Amazing Technicolor Dreamcoat". Throughout the month a combined total of 851 members (some duplicated) were able to enjoy our MaineStreamer activities. Besides all these programs and events, our department has also been in several training sessions with CivicPlus and working on setting up our new online registration process.

A few of the featured events and programs for the month of April were:

Nitti's Supper Club – Members enjoyed a Saturday evening production and dinner at Harry Caray's, once owned by infamous Chicago mobster Frank Nitti. They joined Frank, his gang of gangsters, and flappers at this audience-interactive production, musical/comedy revue. It was set during prohibition in the year 1932. This was a fun filled evening and many members came dressed for the part in fedoras, flapper hats, gloves, beads and feathers.

Scratchboard Workshop - Kathy Passi, with the Des Plaines Art Guild, instructed this workshop. Members learned the technique of Scratch Board Art using a special surface and tools that remove the top surface to reveal the white part of the scratchboard to create an image. They really enjoyed this simple process and several were very interested in continuing this form of art at home.

Understanding Medicare - David Lecik, a representative of Illinois Department on Aging, Senior Health Insurance program (SHIP) presented this very informative program on Medicare. We hosted this program in the evening to allow the working residents to be able to participate and get a better understanding of Medicare. We had 67 people attend this evening program. They learned the latest information about Medicare (eligibility, coverage options, etc). This program was well received and we have already scheduled another one for September.

Princess Di: Gone but Still Kicking! - This evening informative program was presented by Jillann Gabrielle. The death of iconic figure Princess Di in 1997 shocked the entire world. Jillann had Diana speaking from the grave as her spirit haunted the halls of Kensington Palace. Diana had a great sense of humor, played the piano, sang, and danced. All Diana's skills were utilized in this original solo musical by Princess Diana as she portrayed her story and commented on all things royal.

MAINSTREAMER PHOTOS FROM APRIL 2023 PROGRAMS AND EVENTS



MAINSTREAMERS 2023 STATISTICAL REPORT - APRIL 2023

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
RECREATIONAL PROGRAMS					
Bingo (Monthly)	51	178	\$312.00	\$148.99	\$163.01
Day at the Races (Monthly)	37	153	\$0.00	\$17.78	(\$17.78)
Movie of the Month (Monthly)	50	184	\$112.00	\$6.00	\$106.00
Twilight Dining Outing (Alternating Months)	12	110	\$308.00	\$308.00	\$0.00
Craft Class - Scratchboard Workshop					\$0.00
HEALTH/INFORMATIVE					
Understanding Medicare	136	378	\$750.00	\$751.42	(\$1.42)
The Chernobyl Disaster	35				
Princess Di: Gone But Still Kicking	40				
	61				
FITNESS CLASSES					
Senior Aerobics (8 week sessions)	33	58	\$1,037.00	\$746.50	\$290.50
Yoga (8 Week Sessions)	12	26	\$742.00	\$876.00	(\$134.00)
Zumba Gold	22	45	\$1,022.00	\$626.86	\$395.14
CLASSES/PROGRAMS					
Computer Class (Alternating Months)		36			\$0.00
Rules of the Road (3- Times a Year)		15			\$0.00
Defensive Driving Course (Held Quarterly)		28			\$0.00
LUNCHEON					
		272			\$0.00
SPECIAL EVENTS					
Joseph and The Amazing Technicolor Dreamcoat	116	138	\$2,706.00	\$2,750.00	(\$44.00)
					\$0.00
					\$0.00
DAY TRIPS					
	214	614	\$20,313.00	\$19,612.38	\$700.62
LONG DISTANCE TRIPS					
	8	12	\$1,075.36	\$0.00	\$1,075.36
SENIOR MAILING (Bi-Monthly)					
	24	24	\$0.00	\$18.00	(\$18.00)
NEWCOMERS PRESENTATION (Alternating months)					
ADVISORY COUNCIL MEETING (Held Quarterly)					
TOTAL	851	2329	\$28,377.36	\$25,861.93	\$2,515.43
Misc. Expenditures				\$9.89	(\$9.89)
					\$0.00
NEW MEMBERS	40	67	Average Age	71 y/o	\$2,505.54

	EXPENSES	TOTAL
ADDITIONAL EXPENSES (STARTED FISCAL YR. 2023)		
Monthly Postage	\$1,185.72	\$1,302.24
Printing & Publishing (MaineStreamer Newsletter)	\$1,129.00	\$1,129.00

Maine Township
MaineStreamers Account Income/Expenses
April 2023

Beginning Balance 4/1/2023	\$118,849.46
<hr/>	
Income	
Total amount of checks deposited (e.g., member event fees, vendor refunds)	\$25,050.68
<hr/>	
Expenses	
Total Subtractions (e.g., venues, bus transportation)	\$31,257.52
<hr/>	
Ending Balance 4/30/2023	\$112,642.62
<hr/>	

Ending Bank Balance \$112,642.62

*** Please Note**

This is an account separate from the General Town Fund

MAINESTAY YOUTH & FAMILY SERVICES

MAY 2023 BOARD REPORT

RICHARD LYON, DIRECTOR

AGENCY DAY

Our 40th annual Maine Township Agency Day was held on May 5 at Manzo's Banquets in Des Plaines, and featured a presentation entitled *Let's Change How Your Team Adapts to Change*. We had 74 people in attendance. Special thanks to Chicago Behavioral Hospital, Des Plaines Community Foundation, Rosecrance Health Network, Trinity Services, and Jeffrey A. Rabin & Associates for being event sponsors. Kudos to Evan White for a wonderful job in organizing this event! Next year's event is scheduled for May 3, 2024.

Here are select comments from participants:

"From the presentation, I found the yes and segment the most impactful. The networking and learning about other agencies was my key takeaway from this event."

"Speaker was tremendous"

"Great event overall and well organized!"

"Great speaker - good timeframe - good networking opportunity"

"Hope you keep doing agency day"

"I loved hearing and learning about the important resources from the other agencies."



UNDERSTANDING SPECIAL EDUCATION ELIGIBILITY SEMINAR

On April 26, we hosted a community education seminar entitled *Understanding Special Education Eligibility* and had 45 people in attendance. This presentation included a basic overview of special education eligibility in the school setting. Participants learned what to expect in a special education eligibility meeting and gained a better understanding of educational supports available through the public school system.

Here are select comments from participants:

"I thought this was amazing and wish there was a way to receive a recording."

"The speaker did an amazing job; she was very engaging and really knew what she was talking about!"

"The presentation was awesome"

"Speaker was knowledgeable and engaging"

SUMMER CAMP

We are currently accepting applications for our Adventure Maine Township Summer Camp program for at-risk youth, ages 8-13, who qualify based on family income. The first camp session will take place from June 20-29 and the second from July 10-20. We have filled 39 out of the 40 available spaces so far. This camp provides a supportive and structured environment where children can improve their social skills while being exposed to activities they may not otherwise be able to experience.

FEATURED STORY OF THE MONTH

We received the following email from a parent of a new counseling client following the child's first session working with Arielle Kalvelage. This client was apprehensive about starting counseling here and reported not liking her previous therapist at another agency and not engaging in treatment there.

From: [REDACTED]
Sent: Wednesday, May 10, 2023 12:38 PM
To: Arielle Kalvelage <akalvelage@mainetown.com>
Subject:

Hi Arielle,

It was very nice meeting you yesterday! Thank you for your help! I'm pretty excited about this journey for [REDACTED]. She mentioned how she really likes you and she definitely wants to continue working with you! Thank you! It took such a long time! I'm glad she's happy with you!

Thank you,
[REDACTED]

NEW TUTORING PROGRAM

Our new tutoring program for students in grades 2-5 concluded on May 16. We saw great connections and engagement from students and tutors throughout the program. Using a small-group format, tutors worked to improve academic skills and self-confidence. These certified teachers met with students on a weekly basis for 6 weeks. Each tutor was assigned to a group of four students and worked with those students both individually and collectively. Emily Toomey did a great job recruiting tutors and students for this successful, new MaineStay program. We look forward to expanding this program to serve more students in the fall!



SLAM POETRY SOCIETY

This program for children ages 8-13, led by Evan White, concluded on May 18. This program helped participants learn how to write poetry as a way to manage and reflect on their emotions and experiences in a healthy way.

COUNSELING SERVICES

MaineStay continues to offer clients the option to be seen in the office or via telehealth (video or phone) for counseling services. We also offer clients the flexibility to switch an appointment from in-person to telehealth if transportation, illness, or other obstacles prevent them from coming into the office. We had 2 new counseling intakes completed during April. We currently have a waiting list of 1 client. We had 77 ongoing cases and now have a total of 79 cases in our affordable, strength-based counseling program. MaineStay is honored to provide our residents of all ages who are struggling with mental health concerns with local and convenient access to services.

PSYCHIATRIC SERVICES

Due to a reduction in funding, Josselyn is discontinuing our psychiatric services partnership, which allowed clients receiving counseling services at MaineStay to receive psychiatric services from Josselyn via telehealth without also needing to be seen for counseling there. We are in the process of transition planning with current clients affected by this change.



Board Report for April / May 2023

Marty Cook

Friday Night Recovery Meetings at Maine Township Attendance:

- We continue to see strong support for our meeting via community-based treatment referrals

April 21, 2023	43Participants
April 28, 2023	53 Participants
May 5, 2023	23 Participants
May 12, 2022	38 Participants

Community Outreach:

- Partnered with Lutheran General Hospital to organize and coordinate sober volunteers to host 14 recovery meetings in the hospital for current patients.
- Met with Park Ridge Police Social Worker to advise on talking to people about helping with addiction.
- Working with Maine Community Youth Assistance Program, Maine Township High Schools and Niles Engage program to promote and coordinate a summer's long, One Pill Can Kill / Fentanyl Is Fatal community education program
- Spoke about Recovery Connection to staff and clinicians at the Gateway Foundation Treatment Center open house in Skokie.

Peer Support:

- Coordinated sober living for 3 young adults from Park Ridge
- Staff spoke with 5 families about finding treatment for loved one's. This is often time consuming as staff calls treatment centers to assist people in crisis to find treatment this includes find available beds, scholarships and matches for their insurance.

Social Media Communications:

E- Newsletter

- 4 e-newsletters sent to 437 participants and local health agencies
- 137 weekly opens

Recovery Connection Facebook Page:

- 4 posts per month
- 210 Members

SERVICE OPPORTUNITIES

**Join us in bringing
recovery meetings back to
Luthern General Hospital**

Sundays:
1030am, 545pm, 730pm
Mondays: 730pm
Tuesdays:
545pm & 730pm
Wednesdays: 545pm
Thursdays:
1030am & 545pm
Fridays:
1030am, 545pm, 730pm
Saturdays: 1030am



You'll undergo the volunteer
onboarding process with LGH



NILES
FAMILY
SERVICES

engage

niles.com/1271/engage
(847) 588-8460

For more information, call Marty Cook at
847-297-2510 ext 233

KE

Received on
5/15/2023

Eva Magnowski

From: Wiesia Tytko
Sent: Monday, May 15, 2023 10:17 AM
To: Eva Magnowski
Subject: FW: SmartProcure FOIA Request to Maine Township For PO/Vendor Information
Attachments: 746889.xlsx

*Respond by
6/14/2023*

From: Sheri Reid <sreid@smartprocure.com>
Sent: Monday, May 15, 2023 7:56 AM
To: Wiesia Tytko <wtytko@mainetown.com>
Subject: SmartProcure FOIA Request to Maine Township For PO/Vendor Information

Dear Wiesia Tytko,

Thank you for reviewing our request.

Please confirm receipt of this request. The attached documents are past reports from your agency, and can be used as references for this request.

SmartProcure is submitting a commercial FOIA request to the Maine Township for all purchasing records from 2/28/2023 to the current request date. Request details are as follows:

- Our request is limited to readily available, fully electronic documents.
 - For the purpose of this request, "fully electronic" refers to dynamic PDF, Excel (csv., xlsx.), TXT or RTF files containing active text.
 - Files containing active text should allow the user to use their mouse/trackpad to highlight, select, copy and paste the text from the file.
- Responsive reports include those containing the following details per purchase:
 - 1 Unique Identifier (i.e. PO #, Invoice #, Check #, Encumbrance #, etc.)
 - Purchase Date
 - Line item details
 - Line item quantity
 - Line item price
 - Vendor ID number, name, address, contact person and their email address

The unique upload link below has been added as a security measure for current and future requests. Please feel free to upload responsive documents here, or attach them to your response email:

<https://upload.smartprocure.com/?id=c2RqPWEyYjZRMdAwMDAzWnhhV1FBUyZzdD1JTCZvcmc9TWFpbmVUUb3duc2hp cA%3D%3D>

For any questions or concerns, please feel free to contact me via email or at the phone number in my signature below.

As always, thank you for your time and consideration.

Regards,

Eva Magnowski

Received on 5/18/2023
Respond by 5/25/2023

From: Bryant Greening <bryant@legalrideshare.com>
Sent: Thursday, May 18, 2023 4:13 PM
To: ISP.FOIA.Officer; Eva Magnowski
Subject: FOIA REQUEST: David Jacobs
Attachments: Jacobs, D. - FOIA Authorization.pdf

To Whom It May Concern:

Our law office is investigating a motor vehicle collision on behalf of David Jacobs for injuries sustained on May 17, 2023, at about 4:30pm, on I-294 SB (MP 42.25), in Maine Township, Cook County, Illinois.

- 1) I am writing to request any and all audio, video, BWC, photographs, and/or statements you have from witnesses/parties.
- 2) I am requesting all footage (including POD camera footage, red light camera footage, speed camera footage, or the like) taken at that location and date between 4:30 p.m. and 5:00 p.m.
- 3) I am also requesting 911 audio calls and the Query Reports.

Please see the attached release of information authorization.

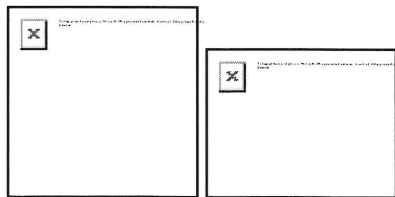
This relates to ISP Crash Report 15-23-02913.

Sincerely,
Bryant Greening

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